

Central Bedfordshire Council Forward Plan of Key Decisions 1 April 2019 to 31 March 2020

- 1) During the period from **1 April 2019 to 31 March 2020**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant having regard to the budget for the service or function to which the decision relates*; or
 - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.

*Savings are significant if they exceed £200,000 per annum (revenue) or £5000,000 whole life cost (capital). Expenditure is significant if it exceeds, in respect of revenue contracts: (i) £300,000 per annum; and (ii) £1m total cost; and (iii) 5 years duration (including contract extension periods); or £750,000 financial commitment (capital).

There are exceptions to these criteria which is set out in Part 2 Article 12 paragraph 1.3 in the Council's Constitution. Specifically, expenditure which is identified in the approved Council revenue and capital budgets are not key decisions.

- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Councillor James Jamieson	Leader of the Council
Councillor Richard Wenham	Deputy Leader and Executive Member for Corporate Resources
Councillor Ian Dalgarno	Executive Member for Community Services
Councillor Steven Dixon	Executive Member for Families, Education and Children and Lead Member for Children's Services
Councillor Eugene Ghent	Executive Member for Assets and Housing Delivery
Councillor Carole Hegley	Executive Member for Adults, Social Care and Housing Operations (HRA)
Councillor Brian Spurr	Executive Member for Health
Councillor Nigel Young	Executive Member for Regeneration

- 3) Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 4) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 5) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
3 April 2018	22 March 2018
12 June 2018	31 May 2018
7 August 2018	26 July 2018
9 October 2018	27 September 2018
4 December 2018	22 November 2018
8 January 2019	20 December 2018
5 February 2019	24 January 2019
2 April 2019	21 March 2019

Central Bedfordshire Council

Forward Plan of Key Decisions for the period 1 April 2019 to 31 March 2020

Key Decisions

Date of Publication: 1 March 2019

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Contact officer (method of comment and closing date)
1.	Central Bedfordshire Multi-Agency Safeguarding Arrangements -	To outline the new proposed local arrangements to establish the Multi-Agency Safeguarding Arrangements to safeguard and promote the welfare of children.	2 April 2019		Open	Families, Education and Children - Executive Member and Lead Member for Children's Services Comments 02/03/2019 to Contact Officer: Phillipa Scott, Strategic Safeguarding Partnership Manager Email: phillipa.scott@centralbedfordshire.gov.uk Tel: 0300 300 6194
2.	Community Safety Partnership Priorities 2019-2022 -	To consider the emerging priorities identified by the Community Safety Partnership.	2 April 2019		Open	Community Services - Executive Member Comments by 02/03/2019 to Contact Officer: Lisa Scott, Community Safety Strategy Officer Email: lisa.scott@centralbedfordshire.gov.uk Tel: 0300 300 5733

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3.	Transfer of Sports Facility at Mill Road, Cranfield to Cranfield Parish Council -	To approve the transfer of the Mill Road site from Bloor Homes to Cranfield Parish Council, with the accompanying S106 contribution. This will enable the Parish Council, in partnership with the Bedfordshire Football Association, to deliver the planned new sports changing pavilion and football pitch.	2 April 2019	Cranfield Parish Council (CPC) and CBC Ward Members have been involved throughout discussions and support the proposal. The Bedfordshire Football Association (BFA) and local football clubs have consulted by the CPC/BFA at joint meetings in October/November.	Open	Community Services - Executive Member Comments by 02/03/2019 to Contact Officer: Lisa White, Policy Manager - Leisure, Libraries and Countryside Email: lisa.white@centralbedfordshire.gov.uk

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4.	Commissioning of New School Places in Biggleswade for September 2020 -	To seek approval of additional middle school places in the ward of Biggleswade North through the expansion of Edward Peake C of E VC Middle School for September 2020.	2 April 2019	Governors, staff and parents/carers of Edward Peake C of E VC Middle School, plus trade union representatives, all CBC Ward Members, all CBC schools and academies, local MP, Biggleswade Town Council, C of E Diocese, RC Diocese, neighbouring local authority and the general public By consultation document, direct email, school newsletter, CBC and school websites, press release & drop-in held at the school. Preliminary consultation from 9/10/18 to 13/11/18. Statutory consultation from 4/01/19 to 01/02/19.	Open	Families, Education and Children - Executive Member and Lead Member for Children's Services Comments by 02/03/2019 to Contact Officer: Victor Wan, Head of School Organisation Email: victor.wan@centralbedfordshire.gov.uk Tel: 0300 300 5574

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5.	Proposed change of designation to Church End Lower School, Marston Moretaine, from a foundation school to a voluntary controlled school via the closure of Church End Lower School and the establishment of Marston Moreteyne Church of England VC School -	To approve the proposed change of designation to Church End Lower School, Marston Moretaine, from a foundation school to a voluntary controlled school via the closure of Church End Lower School and the establishment of Marston Moreteyne Church of England VC School, should responses to the statutory consultation not be favourable and therefore determination cannot be made by the Executive Member for Families, Education & Children. Determination for the proposal by the Executive Member was approved by the Executive on 12/06/18 - minute E/18/10.	2 April 2019	A preliminary consultation was carried out by Church End Lower School during November/December 2017 and a joint statutory consultation was carried out by the school and the Diocese of St Albans Board of Education during January/February 2019. Consultees include the staff and parents of children within the school, CBC ward members, all other schools within Central Bedfordshire, the local MP, Marston Moreteyne Parish Council, neighbouring local authorities and the general public.	Open	Families, Education and Children - Executive Member and Lead Member for Children's Services Comments by 02/03/2019 to Contact Officer: Victor Wan, Head of School Organisation Email: victor.wan@centralbedfordshire.gov.uk Tel: 0300 300 5574

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6.	Proposed change of age range for Templefield Lower School, Flitwick from 4-9 to 2-9 and merger with Windmill Pre-school -	This report will seek the Executive's approval for the proposed change of age range for Templefield Lower School, to enable a merger between the school and the on-site Windmill Pre-school, if responses received during the statutory consultation period are not favourable and determination cannot therefore be made by the Executive Member for Families, Education and Children via delegated authority during March 2019.	2 April 2019	Consultees include staff and parents of children at both Templefield Lower School and Windmill Pre-school, trade union representatives, Flitwick Town Council, the local diocese, CBC Ward Members, all other schools within Central Bedfordshire, the local MP and the general public.	Open	Families, Education and Children - Executive Member and Lead Member for Children's Services Comments by 02/03/2019 to Contact Officer: Victor Wan, Head of School Organisation Email: victor.wan@centralbedfordshire.gov.uk Tel: 0300 300 5574

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7.	Looked After Children Placements Commissioning Strategy -	The report will detail options for delivering and commissioning placements for Looked after Children, and request permission to go out to consultation on the options.	2 April 2019	Overview & Scrutiny - March 2019 Corporate Parenting Panel - March 2019 Feedback from the Children in Care Council and Valuing Care project implementation group has also informed the development of the report.	Open	Families, Education and Children - Executive Member and Lead Member for Children's Services Comments by 02/03/2019 to Contact Officer: Toni Badnall-Neill, Strategic Commissioning Officer Email: toni.badnall@centralbedfordshire.gov.uk
8.	Procuring a Delivery Partner for Capital Construction Projects -	To seek authority to procure, and delegated authority to appoint a delivery partner, to provide capacity to deliver the Council's pipeline of Capital Construction projects.	2 April 2019		Open	Assets and Housing Delivery - Executive Member Comments by 02/03/2019 to Contact Officer: Lorna Wilson-Brown Email: Lorna.Wilson-Brown@centralbedfordshire.gov.uk Tel: 0300 300 5047

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9.	Supervised Contact contract award -	To request approval to award the Supervised Contact for Looked after Children Service Contract.	2 April 2019	Stakeholder pre-engagement and consultation conducted by the Children's Commissioning team between February-June 2018. Full public consultation on commissioning plans held between June-September 2018; results presented to OSC and Executive and approved in October 2018.	Part exempt	Families, Education and Children - Executive Member and Lead Member for Children's Services Comments by 02/03/2019 to Contact Officer: Toni Badnall-Neill, Strategic Commissioning Officer Email: toni.badnall@centralbedfordshire.gov.uk
10.	Roof Replacement and Repairs to Housing Properties -	To accept the most economically and qualitative advantageous tender for carrying out roof replacement and repairs to Housing properties.	2 April 2019		Part exempt	Adults, Social Care & Housing Operations (HRA) - Executive Member Comments by 02/03/2019 to Contact Officer: Jonathan Rogers, Building Surveyor Email: jonathan.rogers@centralbedfordshire.gov.uk

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11.	A6-M1 Link Road and Land North of Luton -	To seek approval of the principals agreed with the Land North of Luton Consortium to the mechanism of funding the M1 – A6 Link Road.	2 April 2019		Fully exempt	Regeneration - Executive Member Comments by 02/03/2019 to Contact Officer: Stephen Mooring, Head of Place Delivery Email: stephen.mooring@centralbedfordshire.gov.uk Tel: 0300 300 6241
12.	Housing Enforcement Policy -	To approve the draft Policy to Regulate Private Sector Housing Standards.	11 June 2019	Eight weeks consultation will begin in mid December 2018, and there will be targeted consultation with landlords, tenants (where contactable), members of the Homelessness Forum, and other related agencies.	Open	Adults, Social Care & Housing Operations (HRA) - Executive Member Comments by 11/05/2019 to Contact Officer: Charlotte Gurney Email: charlotte.gurney@centralbedfordshire.gov.uk

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13.	Improving Care Home Provision for Older People in Central -	To consider the opportunity to improve care home provision in Flitwick, to authorise the commencement of consultation on the proposals contained within this report and to authorise the commencement of a procurement process to identify a suitable provider.	11 June 2019	This report requests the opportunity to consult with residents.	Open	Adults, Social Care & Housing Operations (HRA) - Executive Member Comments by 11/05/2019 to Contact Officer: Tobin Stephenson, Head of MANOP (Meeting the Accommodation Needs of Older People) Email: tobin.stephenson@centralbedfordshire.gov.uk Tel: 0300 300 4098
14.	Dunstable Town Centre Regeneration - Housing Infrastructure Fund -	The report will outline the position of the Dunstable Town Centre Programme and to seek acceptance of the Housing Infrastructure Funds that are scheduled to be announced in January 2019.	11 June 2019	All statutory consultees.	Open	Regeneration - Executive Member Comments by 11/05/2019 to Contact Officer: Beverley Gaynor, Place Programme Manager Email: beverley.gaynor@centralbedfordshire.gov.uk Tel: 0300 300 5111

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15.	Extension of Contractual Arrangements for the Supply of Agency Staff -	To extend the existing contractual arrangements for the supply of agency workers ahead of a re-procurement process to be carried out later in 2019/20.	11 June 2019		Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 11/05/2019 to Contact Officer: Tim Hoyle, Assistant Director of Strategic Commissioning Email: tim.hoyle@centralbedfordshire.gov.uk Tel: 0300 300 6065
16.	Housing Enabling Strategy -	To recommend to Council the approval of the Housing Enabling Strategy.	11 June 2019		Open	Regeneration - Executive Member Comments by 11/05/2019 to Contact Officer: Michael David, Housing Strategy & Implementation Manager Email: Michael.David@centralbedfordshire.gov.uk

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17.	A507 Technical Note -	To adopt the A507 Technical Note as planning guidance for Development Management purposes.	11 June 2019		Open	Regeneration - Executive Member Comments by 11/05/2019 to Contact Officer: Connie Frost-Bryant, Head of Strategic Growth Email: connie.frost-bryant@centralbedfordshire.gov.uk Tel: 0300 300 4329
18.	Decision Making Arrangements for Removing BT Payphones in Central Bedfordshire -	To review objections to payphone removal and authorise the Director of Community Services / Parish Council regarding the removal / alternative use for those payphones in Central Bedfordshire.	8 October 2019		Open	Community Services - Executive Member Comments by 08/09/2019 to Contact Officer: Sarah Hughes, Community Engagement Manager Email: sarah.hughes@centralbedfordshire.gov.uk Tel: 0300 300 6166

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19.	Local Council Tax Support Scheme (2020/21) -	To review and comment on the Local Council Tax Support Scheme for 2020/21 before recommending it to Council for approval on 16 January 2020.	7 January 2020	Corporate Resources Overview and Scrutiny Committee on 28 November 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 07/12/2019 to Contact Officer: Gary Muskett, Head of Revenues & Benefits Email: gary.muskett@centralbedfordshire.gov.uk Tel: 0300 300 4097

NON KEY DECISIONS

20.	Housing Revenue Budget Monitoring 2018/19 - Quarter 3 -	To report the quarter 3 housing revenue account budget monitoring 2018/19 report.	2 April 2019	Corporate Resources Overview and Scrutiny Committee on 30 May 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 02/03/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
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21.	Capital Budget Monitoring 2018/19 - Quarter 3 -	To report the quarter 3 capital budget monitoring 2018/19 report.	2 April 2019	Corporate Resources Overview and Scrutiny Committee on 30 May 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 02/03/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
22.	Revenue Budget Monitoring 2018/19 - Quarter 3 -	To report the quarter 3 revenue budget monitoring 2018/19 report.	2 April 2019	Corporate Resources Overview and Scrutiny Committee on 30 May 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 02/03/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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23.	Quarter 3 Performance Report 2018/19 -	To receive the 2018/19 quarter 3 performance monitoring report.	2 April 2019		Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 02/03/19 to Contact Officer: Jackie Woods, Head of Knowledge and Insight Email: jackie.woods@centralbedfordshire.gov.uk Tel: 0300 300 5655
24.	Quarter 4 Performance Report 2018/19 -	To report Quarter 4 2018/19 performance for Medium Term Plan indicator set.	11 June 2019		Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 11/05/2019 to Contact Officer: Jackie Woods, Head of Knowledge and Insight Email: jackie.woods@centralbedfordshire.gov.uk Tel: 0300 300 5655

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25.	Quarter 1 Performance Report 2019/20 -	To report Quarter 1 2019/20 performance for the Medium Term Plan indicator set.	8 October 2019		Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comment by 07/09/2019 to Contact Officer: Jackie Woods, Head of Knowledge and Insight Email: jackie.woods@centralbedfordshire.gov.uk Tel: 0300 300 5655
26.	Quarter 2 Performance Report 2019/20 -	To report Quarter 2 2019/20 performance for the Medium Term Plan indicator set.	3 December 2019		Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 03/11/2019 to Contact Officer: Jackie Woods, Head of Knowledge and Insight Email: jackie.woods@centralbedfordshire.gov.uk Tel: 0300 300 5655

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27.	Quarter 3 Performance Report 2019/20 -	To report Quarter 3 2019/20 performance for the Medium Term Plan indicator set.	7 April 2020		Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 07/03/2020 to Contact Officer: Jackie Woods, Head of Knowledge and Insight Email: jackie.woods@centralbedfordshire.gov.uk Tel: 0300 300 5655

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

Central Bedfordshire Council
Forward Plan of Decisions on Key Issues

For the Municipal Year 2017/18 the Forward Plan will be published on the following dates:

Period of Plan	Date of Publication
1 May 2018 – 30 April 2019	22 March 2018
1 June 2018 – 31 May 2019	3 May 2018
1 July 2018 – 30 June 2019	31 May 2018
1 August 2018 – 31 July 2019	2 July 2018
1 September 2018 – 31 August 2019	26 July 2018
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